



VIMY RIDGE ACADEMY

STUDENT REGISTRATION CHECK LIST

SCHOOL REGISTRATION FORM (4 pages)

CURRENT PROGRESS REPORT

BIRTH CERTIFICATE or TRAVEL PASSPORT COPY
(ONLY REQUIRED IF COMING FROM OUT OF DISTRICT)

ADDRESS VERIFICATION – See back page of
Student Registration form for applicable document(s)
(ONLY REQUIRED IF COMING FROM OUT OF DISTRICT)

CURRENT IPP (IF ONE EXISTS)

BEHAVIOUR POLICY

HONORS APPLICATION – Optional (Junior High only)

OPTION SELECTION SHEET (Junior High only)

COURSE SELECTION SHEET (High School)

PROGRAM FORMS

PROGRAM APPLICATION (**Soccer, Dance & Elite only**)

Office use only:

Current School: _____

Current District: Edmonton Public
 Other

Reference check completed by: _____

Special Needs or IPP required: No: _____ Yes: _____

This student requires: _____

PLEASE READ THIS INFORMATION BEFORE COMPLETING THE REGISTRATION FORM

This registration form is a legal document. Before a student can be registered by a school, this form must be completed in its entirety and signed by the parent or legal guardian, or by the student (if living independently). This form is used to enrol a student who is new to Edmonton Public Schools, or who is returning to the District.

Office Use Only

EPS #	ASN #	Program
<input type="text"/>	<input type="text"/>	<input type="text"/>
School	Grade	Room
<input type="text"/>	<input type="text"/>	<input type="text"/>
First Day of School		Month Day Year
<input type="text"/>		<input type="text"/>

STUDENT INFORMATION

Print the student's legal surname (last name) and given names below. These are the names on the student's birth certificate or adoption papers. If the student uses a different first or last name, there is a space for *preferred name*.

Student's Legal Last Name		<input type="text"/>	
Student's Legal First Name		Desired Program (Regular, French Immersion, etc.)	
<input type="text"/>		<input type="text"/>	
Student's Legal Middle Name		Date of Birth	<input type="checkbox"/> Male <input type="checkbox"/> Female
<input type="text"/>		Month Day Year	<input type="text"/>
Preferred First Name	Preferred Last Name		
<input type="text"/>	<input type="text"/>		
Student's Residence			
Address		City	Province Postal Code
<input type="text"/>		<input type="text"/>	<input type="text"/>
Mailing Address (if different than Student's Residence – mail-outs from school will be sent to this address)			
Address		City	Province Postal Code
<input type="text"/>		<input type="text"/>	<input type="text"/>
Primary Phone (with area code)	Student Cell Phone - Optional (with area code)		
<input type="text"/>	<input type="text"/>		

SCHOOL HISTORY

Has the student ever registered at an Edmonton Public School? Yes No

IF YES - Previous EPSB School: _____ Edmonton Public Schools ID number (if applicable): _____
 IF NO - Previous Non-District School: _____ City: _____ Province/Country: _____

CITIZENSHIP STATUS

What is the citizenship or immigrant status of the student?

**Supporting documentation required; see page 4 for Citizenship Information.*

<input type="checkbox"/> Canadian citizen	<input type="checkbox"/> Child of a Canadian citizen
<input type="checkbox"/> Lawfully admitted to Canada for permanent residence (student)	<input type="checkbox"/> *Child of an individual lawfully admitted to Canada for permanent or temporary residence
<input type="checkbox"/> Temporary Resident: Expiry Date Required (International Students only):	<input type="checkbox"/> *Step-child of a Canadian or Temporary Foreign Worker
Month Day Year	

FRANCOPHONE RIGHTS – SECTION 23 (Optional)

According to the *School Act* and section 23 of the Canadian Charter of Rights and Freedoms, a parent or legal guardian who is a Canadian citizen has the right to have his/her children receive school instruction in French. This applies if the parent/legal guardian is a resident of Alberta and: French was the first language learned, and is still understood, by at least one parent; or, one or more of the parents, or one or more of their children have received, or are receiving instruction in a French first language program or school in Canada (this does not include a French immersion program).

Do you claim entitlement to a francophone education under the terms of the *School Act*? Eligible Ineligible

If eligible, provincial Student Record Regulation requires Edmonton Public Schools to release demographic information about the student and parent to the local Francophone Education Board upon written request from that school jurisdiction.

DISCLOSURE RESTRICTIONS

A parent or legal guardian may have their right to access information about a student removed by a legal process.

Please indicate if a legal document exists which restricts access to information about this student: Yes No

If you have answered yes, the school will collect the required documentation which will be retained on the student's record.

PARENT/LEGAL GUARDIAN INFORMATION

If there are two parents or guardians, it is important to fill in both sections below, whether or not the parents or guardians are living together. A guardian is defined in section 20 of the Family Law Act, or a guardian appointed under Part 5 of the Child Welfare Act, Part 1, Division 5 of the Child, Youth and Family Enhancement Act or section 23 of the Family Law Act.

***NOTE:** It is very important that you indicate whether or not **each** parent/guardian or independent student is Roman Catholic or not Roman Catholic. Under the terms of the *School Act*, the residency status of a student is based on religion and where the parent(s) or legal guardian(s) live. A student is a **resident** of Edmonton Public Schools if at least one of the parents or guardians live in Edmonton and is not Roman Catholic.

Parent/Legal Guardian	Relationship to Student (<i>select one</i>) <input type="checkbox"/> biological or adoptive mother <input type="checkbox"/> biological or adoptive father <input type="checkbox"/> legal guardian		
	Last Name		
	First Name		Mr., Mrs., Ms., Dr., etc.
	Address (<i>if different from student's</i>)		Does the student reside with this individual? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address	City	Province Postal Code
	Primary Phone (<i>with area code</i>)		Secondary Phone (<i>with area code</i>)
	Other Phone (<i>with area code</i>)		Email
Religious Declaration (<i>check one</i>) *See note above <input type="checkbox"/> Not Roman Catholic <input type="checkbox"/> Roman Catholic			

Parent/Legal Guardian	Relationship to Student (<i>select one</i>) <input type="checkbox"/> biological or adoptive father <input type="checkbox"/> biological or adoptive mother <input type="checkbox"/> legal guardian		
	Last Name		
	First Name		Mr., Mrs., Ms., Dr., etc.
	Address (<i>if different from student's</i>)		Does the student reside with this individual? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address	City	Province Postal Code
	Primary Phone (<i>with area code</i>)		Secondary Phone (<i>with area code</i>)
	Other Phone (<i>with area code</i>)		Email
Religious Declaration (<i>check one</i>) *See note above <input type="checkbox"/> Not Roman Catholic <input type="checkbox"/> Roman Catholic			

OPTIONAL - Other Relevant Adult	Relationship to Student (<i>select one</i>) <input type="checkbox"/> step-father <input type="checkbox"/> step-mother <input type="checkbox"/> other: _____		
	Last Name		
	First Name		Mr., Mrs., Ms., Dr., etc.
	Address (<i>if different from student's</i>)		Does the student reside with this individual? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address	City	Province Postal Code
	Primary Phone (<i>with area code</i>)		Secondary Phone (<i>with area code</i>)
	Other Phone (<i>with area code</i>)		Email

OPTIONAL - Other Relevant Adult	Relationship to Student (<i>select one</i>) <input type="checkbox"/> step-father <input type="checkbox"/> step-mother <input type="checkbox"/> other: _____			
	Last Name			
	First Name	Mr., Mrs., Ms., Dr., etc.		
	Address (<i>if different from student's</i>)		Does the student reside with this individual? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Address	City	Province	Postal Code
	Primary Phone (<i>with area code</i>)		Secondary Phone (<i>with area code</i>)	
Other Phone (<i>with area code</i>)		Email		

FAMILY CIRCUMSTANCES Are there any family circumstances about which you wish the school to be aware?

EMERGENCY/MEDICAL INFORMATION	An emergency contact is someone who may be contacted if the student's parent/legal guardian is unavailable.
EMERGENCY CONTACTS (<u>NOT</u> STUDENT'S PARENT/LEGAL GUARDIAN)	
Emergency Contact #1	
Primary Phone of Emergency Contact #1 (<i>with area code</i>)	Other Phone (<i>with area code</i>)
Emergency Contact #2	
Primary Phone of Emergency Contact #2 (<i>with area code</i>)	Other Phone (<i>with area code</i>)

MEDICAL INFORMATION (*Optional*)

You do not have to provide information on medical concerns, but the information could be crucial to the well-being of the student. Are there any serious medical conditions about which you wish the school to be aware? Please indicate below:

Diabetes Epilepsy Allergies (*please specify*) Haemophilia Heart Condition Asthma Other (*please specify*)

Medical Notes:

Student's Alberta Health Care Number: _____

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP)

The personal information collected on this form is part of the District registration process and is authorized under the provisions of the *School Act* and its regulations and also under Section 33(c) of the FOIP Act. All personal information collected during the registration process and during the course of the school year will be used to provide an educational program and ensure a safe and secure school environment. If you have any questions or concerns regarding the collection or intended use of this information please contact the school principal.

ADDITIONAL ENROLMENT INFORMATION

CITIZENSHIP DOCUMENTATION

Citizenship Documentation: Expiry Date (if applicable):

Parent Work Visa/Permit	Month	Day	Year
Parent Study Visa/Permit	Month	Day	Year
Confirmation of Permanent Residency	Month	Day	Year
Permanent Residency (Card)			
Temporary Residency			
Citizenship Card			

Birth Country

The following questions are asked to assist in program placement and to assist in communication in an emergency.

Is English the student's first language? Yes No

What language is mainly spoken at home?

STUDENT PROTECTION

An individual may be forbidden contact with the student by way of a legal process.

Please indicate if a legal document exists which forbids an individual from having contact with this student: Yes No

If you have answered yes, the school will collect the required documentation which will be retained on the student's record.

ABORIGINAL SELF-IDENTIFICATION (Optional)

If you wish to identify yourself as an Aboriginal person, please specify:

Status Indian/First Nations Non-Status Indian/First Nations Métis Inuit

For further information, please refer to <http://education.alberta.ca/system-supports/results-reporting> or contact Alberta Education at 780-427-8501. If you have questions regarding the collection of student information by the school board, please contact Edmonton Public School's First Nations, Métis, and Inuit Education unit at 780-429-8580.

INDEPENDENT STUDENT STATUS

The *School Act* defines an independent student as someone who is: (i) 18 years of age or older, or, (ii) 16 years of age or older, and (a) who is living independently, or, (b) who is a party to an agreement under section 57.2 of the Child, Youth and Family Enhancement Act.

Are you claiming status as an **Independent Student** under the definition of the *School Act*? Yes No

Religious Declaration (check one) *See note on page 2 Not Roman Catholic Roman Catholic

DECLARATION BY PARENT, LEGAL GUARDIAN, OR INDEPENDENT STUDENT

The information provided in this document is true, correct and complete. I have identified all parents and legal guardians for this student. The individuals identified in the "parent/legal guardian" section have the right to view student information and make educational decisions for this child, unless otherwise indicated here and supported with legal documentation.

Further, I recognize that it is my responsibility to notify my child's school should the above information change.

Date: _____ Signature: _____

Office Use Only

A copy of any student identification documentation should be placed in the Student Record. **Bolded documents** will be accepted in the event of an enrolment audit. More than one document may be required to verify student identification and residency or to prove right to education in Alberta.

LEGAL STUDENT IDENTIFICATION VERIFICATION DOCUMENT

Select applicable documentation(s):

CHILD DOCUMENTS	
<input type="checkbox"/>	Alberta Adoption Order
<input type="checkbox"/>	Alberta Birth Certificate
<input type="checkbox"/>	Canadian Birth Certificate outside Alberta
<input type="checkbox"/>	Canadian Citizenship Certificate
<input type="checkbox"/>	Canadian Permanent Resident Card
<input type="checkbox"/>	Confirmation of Permanent Residency (if not expired)
<input type="checkbox"/>	Canadian Passport (if not expired)
<input type="checkbox"/>	For Canadian citizens – Registration Form (with Temporary Declaration)

PARENT DOCUMENTS	
<i>In addition to below, a document must be provided to verify child's name and age</i>	
<input type="checkbox"/>	Canadian Birth Certificate
<input type="checkbox"/>	Study Permit (if not expired)
<input type="checkbox"/>	Canadian Temporary Resident Work Visa (if not expired)
<input type="checkbox"/>	Canadian Passport (if not expired)
<input type="checkbox"/>	Canadian Permanent Resident Card
<input type="checkbox"/>	Confirmation of Permanent Residency (if not expired)

ADDRESS VERIFICATION
More than one document may be required. Select applicable documentation(s):

<input type="checkbox"/>	Operator's License
<input type="checkbox"/>	Utility Bill
<input type="checkbox"/>	Lease Agreement
<input type="checkbox"/>	Property Tax Bill
<input type="checkbox"/>	Other:

Address verification documents are NOT part of the student record. Do not retain at the school.

HIGH SCHOOL COURSE SELECTION FORM

ALL PROGRAMS

2017-2018



LEGAL SURNAME: _____ GIVEN NAME: _____

Parent Name: _____ Student's Date of Birth: _____

Grade in 2017-2018: _____ E-Mail Address: _____

Select your program:

BASEBALL DANCE ELITE HOCKEY

LACROSSE PURSUITS SPORT FIT SOCCER SOFTBALL

Program Courses (will be added automatically)

	Grade 10	Grade 11	Grade 12
Pursuits/Elite	PE 10 (5 credits)	PE 20 (5 credits)	PE 30 (5 credits)
Dance	PE 10, Ballet 15, Dance 15, Contemporary Dance 25, Jazz Dance 25 (5 credits each)	PE 20, Ballet 25, Dance 25, Contemporary Dance 35, Jazz Dance 35 (5 credits each)	Ballet 35, Dance 35, Dance Composition 35, Dance Performance 25/35 (5 credits each)
Baseball/Hockey/Lacrosse/ Sport Fit/Soccer	PE 10 & Sports Studies 15 (5 credits each)	PE 20 & Sports Studies 25 (5 credits each)	PE 30 & Sports Studies 35 (5 credits each)

CORE CLASSES – students may select up to 6 core classes

English 10-1 ELA1105 _____	Math 10 Combined MAT1791 _____	Science 10 SCN1270 _____
English 10-2 ELA1104 _____	Math 10-3 MAT1793 _____	Science 14 SCN1288 _____
English 20-1 ELA2105 _____	Math 20-1 MAT2791 _____	Science 20 SCN2270 _____
English 20-2 ELA2104 _____	Math 20-2 MAT2792 _____	Science 24 SCN2288 _____
English 30-1 ELA3105 _____	Math 20-3 MAT2793 _____	Science 30 SCN3270 _____
English 30-2 ELA3104 _____	Math 30-1 MAT3791 _____	
	Math 30-2 MAT3792 _____	Biology 20 SCN2231 _____
Social 10-1 SST1771 _____	Math 30-3 MAT3793 _____	Biology 30 SCN3230 _____
Social 10-2 SST1772 _____	Math 31 MAT3211 _____	
Social 20-1 SST2771 _____		Chemistry 20 SCN2796 _____
Social 20-2 SST2772 _____		Chemistry 30 SCN3796 _____
Social 30-1 SST3771 _____		Physics 20 SCN2797 _____
Social 30-2 SST3772 _____		Physics 30 SCN3797 _____

A full timetable normally consists of six core classes or four core classes plus options. Please make sure you have made enough selections.

OPTION CLASSES – please indicate up to 5 option choices from below; ranked from 1 to 5

CAREER AND TECHNOLOGY STUDIES	LANGUAGES	OTHER
Web Design 10 CTS4613 _____	French 10 FSL1099 _____	CALM 20 PED0770 _____
Web Design 20 CTS5613 _____	French 20 FSL2099 _____	Creative Writing 15 LDC1269 _____
Web Design 30 CTS6613 _____	French 30 FSL3099 _____	Creative Writing 25 LDC2269 _____
Digital Photo 10 CTS4453 _____	Spanish 10 SPN1349 _____	
Digital Photo 20 CTS5453 _____	Spanish 20 SPN2349 _____	
Digital Photo 30 CTS6453 _____	Spanish 30 SPN3349 _____	
*Foods 10 CTS4533 _____		
*Foods 20 CTS5533 _____		
*Foods 30 CTS6533 _____		
*Construction 10 CTS4653 _____		
*Construction 20 CTS5653 _____		
*Construction 30 CTS6653 _____		

Date: _____ Student Signature: _____ Parent Signature: _____

* Courses with an asterisk in front of it have fee attached.
 ** Please note: if a course does not have enough students enrolled, it will not be offered.
 Dance students will have their dance classes assigned and added to their timetable once classes have been determined in the dance studio.

BEHAVIOUR POLICY/WAIVER



At Vimy Ridge Academy, we believe that all members of the school are entitled to be treated with respect. Students and staff have the right to learn and work in a safe and positive environment. We expect students to behave in a manner which does not infringe on the rights of others.

Students at Vimy Ridge Academy are placed in numerous dynamic environments; the arenas, community training facilities, the dressing rooms, the fitness centre, the bus, the cafeteria, the hallways and all other facilities and environments in which students interact and partake in a multitude of activities. We understand that some of these environments are unique within a school setting; nevertheless, they are an **extension of the school day** and therefore merit the same level of behavioural expectations as within a school setting.

For the safety and well-being of all participants, the following actions **cannot** and **will not** be tolerated:

- Physical and/or emotional abuse which has injured or is potentially injurious
- Profane or abusive language
- Abusive actions (including verbal insults) causing harm to others (bullying)
- Vandalism
- Open opposition to authority
- Being in possession of cigarettes, alcohol or drugs
- Vaping
- Being under the influence of alcohol or drugs
- Use of, possession of, or concealing a weapon
- Willful disobedience
- Theft
- Appropriate apparel for activity must be worn. Common street wear is not acceptable.
- Inappropriate sexual behaviour

I (we) fully understand the behavioural expectations of my son/daughter in his/her chosen program in cooperation with Vimy Ridge Academy. I also understand that any involvement with a weapon, drugs and/or alcohol during any school related activity can result in expulsion from Vimy Ridge Academy and the alternative program. I understand that my participation in all alternative programs is subject to demonstrating responsible, respectful and positive behaviour as outlined above.

WAIVER

I, _____, the parent/guardian of the applicant, am aware the Administration of Vimy Ridge Academy will contact the applicant's current and/or former schools to conduct a behavioural reference check. I acknowledge that should the applicant have any previous suspensions and/or expulsions from his/her current or previous school, the actions of which could potentially jeopardize the safety of the students enrolled in the alternative program you have chosen, the Principal of Vimy Ridge Academy may deny acceptance of this application.

Students Name (please print): _____ Students Signature: _____

Parents Name (please print): _____ Parents Signature: _____